

**CARMICHAEL RECREATION AND PARK DISTRICT  
MINUTES: ADVISORY BOARD OF DIRECTORS  
FEBRUARY 5, 2022 SPECIAL MEETING**

**Directors: Carroll, Ives, Judd, Levine, and Rockenstein**

**CALL TO ORDER:** The special meeting of the Carmichael Recreation and Park District Advisory Board of Directors was called to order at 9:00 a.m. by Chair Carroll.

**ROLL CALL:**

Directors Present: Carroll, Ives, Judd, Levine, and Rockenstein  
Staff Present: Blondino, Lofthus, Penney, and Perry

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION ON ITEM(S) SCHEDULED ON THIS AGENDA ONLY. – None**

**1. DISTRICT HIGHLIGHTS**

Administrator Blondino shared a Presentation on District accomplishments to date for the fiscal year.

**2. FY2021-22 MID-YEAR BUDGET STATUS OVERVIEW**

ASM Penney shared a summary overview of the FY2021-22 Mid-Year Budget Status.

**3. CARDINAL OAKS PLAYGROUND DISCUSSION**

Administrator Blondino and PSM Perry reported on the vandalism, property damage loss to the play equipment at Cardinal Oaks Park, including discussions with local residents, a play equipment vendor, CAPRI, and plans for partial replacement. The play structure is obsolete; no replacement parts are available. One of the local residents addressed the Advisory Board re his concerns to re-open the playground. The Advisory Board also provided feedback on the item. Chair Carroll expressed a willingness to join Staff at a meeting to be scheduled with the neighbors.

**4. CAPITAL EQUIPMENT AND IMPROVEMENT PROGRAM**

- a. Garfield House Landscaping Project Update (Perry)
- b. Garfield House Upkeep and Upgrades (Lofthus)
- c. Review FY2021-22 Equipment and Projects (Perry)
- d. Prioritize Projects for FY2022-23 (Blondino/Perry)

Administrator Blondino recommended less CIP for FY2022-23, instead a focus on a few smaller projects, i.e. shade for the CP Dog Park and replace bleachers and scoreboards as part of an ongoing replacement program. In addition, discussion regarding prioritizing the list for future projects, including the merits of natural turf vs artificial turf for ballfields and soccer fields; playground replacements; and addressing some of the smaller projects. Directors Rockenstein and Ives supported the approach.

PSM Perry reported on the Equipment and CIP Status along with a slide presentation of the Garfield House landscape project from beginning of the project to date.

RSM Lofthus reported on booked rentals for the Garfield House addressed a tiered approach for additional upgrades to the Garfield House, i.e. improved outdoor lighting, parking lot expansion, accessible walkway connecting to the concrete path/walkway and to Jensen Gardens.

**RECESSED FOR A BREAK (10:42 – 10:52 am)**

**5. FUTURE FINANCING DISCUSSION**

- a. Overview (Blondino)
- b. Ambassadors and Stakeholders (Rockenstein)
- c. Survey Review (Rockenstein)
- d. Prioritization of Projects (Carroll)

Administrator Blondino introduced the item, updating the Advisory Board on recent meetings and discussions.

Director Rockenstein shared a list of the Ambassadors and stakeholders assigned to each; the method of approach and talking points and pictures. He welcomed input on the list from fellow Advisory Board members. He also shared that a public opinion survey of district voters would be conducted to measure the interest and support for a General Obligation Bond.

Chair Carroll shared the Prioritization List of CIP based on the findings of the ADA Transition Plan, the update to the Master Plan, and the Deferred Maintenance Report. Priorities were categorized as follows: ADA/Regulatory/Safety; Must Do; Health and Safety issues; Needs; and Wants. Chair Carroll asked members to review and input on the List.

**6. WORK PLAN ITEMS FOR FY2022-23**

Administrator Blondino and Division Managers shared strategy and goals for the FY2022-23 Work Plan. Several items will carry over from the current year. If the survey results support moving forward with an election for a Bond, much focus will be devoted to the outcome. Regardless Staff has time to re-visit the Plan. It was the consensus of the Advisory Board to support the approach; continue to chip away at work goals; and re-group once more is known.

**TIME AND PLACE OF NEXT MEETING:**

**1. Regular Meeting**

Proposed: Thursday, February 17, 2022, at 6:00 pm, via Zoom Meeting or Hybrid Meeting location at Carmichael Park Clubhouse #2, 5750 Grant Avenue, Carmichael, CA 95608.

**ADJOURNMENT** – The meeting was adjourned at 11:56 AM.

Respectfully submitted,

Ingrid S. Penney, Administrative Services Manager  
For Clerk of the Advisory Board of Directors

APPROVED BY:

ATTESTED BY:

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JOYCE CARROLL  
CHAIR OF THE BOARD

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Ingrid Penney, Administrative Services Manager  
for Clerk of the Advisory Board of Directors