



AGENDA - REVISED
ADVISORY BOARD OF DIRECTORS
REGULAR MEETING–HYBRID
Thursday, August 17, 2023, 6PM
Carmichael Park Clubhouse #2
Carmichael Park
5750 Grant Avenue
Carmichael, CA 95608

Via Teleconferencing, To Join:
<https://us02web.zoom.us/j/85432024230?pwd=QjlwM2JGejZLdzNPdWEwc3RSNk0wdz09>

Meeting ID: 854 3202 4230
Passcode: 880286

Directors: Carroll, Ives, Leavitt, Levine, and Ross

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL – Includes provision for the Advisory Board to take action on a request of a board member to participate remotely under “emergency circumstances” due to a physical or family emergency.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION NOT ON THE AGENDA - Members of the public may address the Board on District topics for items not listed on this Agenda. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.

CONSENT MATTERS:

1. **MINUTES**
July 20, 2023 – Regular Meeting
August 2, 2023 – Special Meeting
2. **FINANCIAL STATEMENT**
June 2023
3. **ACCOUNTS PAYABLE**
July 2023
4. **ACCOUNTS RECEIVABLE**
August 2023
5. **POP STAT REPORT**
July 2023

REPORTS:

- 1.* **ADVISORY BOARD MEMBER REPORTS (Advisory Board Members)**
Report on activities of interest to the District.
Proposed: Receive Presentation
- 2.* **STAFF REPORT (Blondino, Lofthus, Penney, and Perry)**
Report on current District operations, projects, and events.
Proposed: Receive Presentation

ACTION ITEMS:

1. **FY2023-24 BUDGET ADJUSTMENT RATIFICATION_GENERAL FUND 337A** (Blondino/Penney)
Recommendation to ratify changes to the FY2023-24 Budget for General Fund 337A, which included augmenting revenues and reducing expenditures and the transfer amount to undesignated reserves:

- Carmichael RPD General Fund 337A totaling \$7,372,067; Revenues and Expenditures to fund Operations, CIP, Equipment, Contingency, and Unrestricted Reserve

for final approval and adoption by the County Board of Supervisors; delegate the District Administrator or designee to initiate Request for Proposals/Qualifications as required or necessary.

Proposed: Approve Budget Committee and Staff Recommendation

2. CONTRACT #23-0004_CONTRACT CHANGE ORDER DELEGATION (Blondino/Perry)

Recommendation to delegate authority to the District Administrator or designee to approve change orders on Construction Contract #23-0004 for the LSCC Roof Coating Improvements, in an amount not exceed \$50k.

Proposed: Approve Staff Recommendation

PRESENTATION ITEMS:

1. DISTRICT WORK PLANS (Blondino)

A. Presentation of the FY2022-23 4QT Update

B. FY2023-24 Work Plan, key initiatives to be implemented by the District.

Proposed: Receive and file

2.* BOND FUND DISCUSSION (Blondino)

Discussion on the 2022 GO Bond activities.

Proposed: Receive and file.

UPCOMING PROGRAM AND EVENTS:

For Updates and Latest News on Program and Events, please visit the District Website: www.carmichaelpark.com

TIME AND PLACE OF NEXT MEETING:

1.*Regular Meeting –

Proposed: The next regular meeting of the Advisory Board of Directors is scheduled for Thursday, September 21, 2023, at 6:00 pm, in Community Clubhouse #2 at Carmichael Park and Via Zoom.

RECESS TO CLOSED SESSION

1.* PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Unrepresented Employee - District Administrator

Pursuant to California Government Code §54957

RECONVENE TO OPEN SESSION - CLOSED SESSION REPORT

ADJOURNMENT

Posted on August 14, 2023 by:

Ingrid S. Penney, Administrative Services Manager for:

Clerk of the Advisory Board of Directors

*Denotes that there is no written report (applies to Reports, Action, and Presentation Items)

The Carmichael Recreation & Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in the meeting of the Advisory Board of Directors. Please contact our District Office (916) 485-5322 at least 72 hours before the meeting if you require such modification or accommodation.