

**CARMICHAEL RECREATION AND PARK DISTRICT
MINUTES: ADVISORY BOARD OF DIRECTORS
DECEMBER 19, 2024 SPECIAL MEETING**

Directors: Ives, Leavitt, Levine, Mattos, and Ross

CALL TO ORDER: The special meeting of the Carmichael Recreation and Park District Advisory Board of Directors was called to order at 5:00 p.m. by Chair Ives.

PLEDGE OF ALLEGIANCE: Pledge led by Chair Ives

ROLL CALL:

Directors Present: Ives, Leavitt, Levine, Mattos, and Ross

Staff Present: Lemcke, Lofthus, Penney, and Perry

Staff Absent: Yankee – excused

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION ON ITEM(S) SCHEDULED ON THIS AGENDA ONLY.

ACTION ITEM:

1. PROPOSAL FOR CARMICHAEL PARK RESTROOM

ASM Penney made a presentation and recommendation to approve the proposal for a new outdoor restroom near the tennis courts in Carmichael Park from Public Restroom Company, in the amount of \$297,382 for the prefabricated building and turnkey installation, funded through the 2022 GO Bond Series 2023, using the Sourcewell cooperative purchasing contract, and delegating authority to the District Administrator or designee to execute a Contract PO. PSM Perry presented CRPD and/or a construction contractor's role towards the project, including plumbing, electrical, grading, pad, etc. in preparation for the prefabricated restroom installation.

Following the presentation, the item was discussed by the Advisory Board and then opened for public comment. After discussion, questions, and comments.

Motion 17

M: Levine S: Mattos – The Advisory Board voted to approve the Staff recommendation to approve the proposal for a new outdoor restroom near the tennis courts in Carmichael Park from Public Restroom Company, in the amount of \$297,382 for the prefabricated building and turnkey installation, funded through the 2022 GO Bond Series 2023, using the Sourcewell cooperative purchasing contract, and delegating authority to the District Administrator or designee to execute a Contract PO, as presented. Unanimous vote.

Vote:

Ayes: Directors: Leavitt, Levine, Mattos, Ross, and Ives

Noes: Directors: None

Abstain: Directors: None

Absent: Directors: None

Recused: Directors: None

Vote: 5/0/0/0/0

TIME AND PLACE OF NEXT MEETING:

1. Regular Meeting

Proposed: The next regular meeting of the Advisory Board of Directors is scheduled for Thursday, January 16, 2025, at 6:00 pm, in Community Clubhouse #2 at Carmichael Park and Via Zoom.

ADJOURNMENT – The meeting was adjourned at 5:10 PM.

Respectfully submitted,

Ingrid S. Penney, Administrative Services Manager
For Clerk of the Advisory Board of Directors

APPROVED BY:

ATTESTED BY:

CHRIS IVES
CHAIR OF THE BOARD

Ingrid Penney, Administrative Services Manager
for Clerk of the Advisory Board of Directors