



AGENDA
ADVISORY BOARD OF DIRECTORS
REGULAR MEETING–HYBRID
Thursday, February 20, 2025, 6PM
Carmichael Park Clubhouse #2
Carmichael Park
5750 Grant Avenue
Carmichael, CA 95608

Via Teleconferencing, To Join:
<https://us02web.zoom.us/j/89459412575?pwd=RcxZzKvbl5dCIT04ATNin0BffikbCF.1>

Meeting ID: 894 5941 2575
Passcode: 603491

Directors: Ives, Leavitt, Levine, Mattos, and Ross

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL – *Includes provision for the Advisory Board to act on a request of a board member to participate remotely under “emergency circumstances” due to a physical or family emergency.*

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION NOT ON THE AGENDA - *Members of the public may address the Board on District topics for items not listed on this Agenda. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.*

CONSENT MATTERS:

1. **MINUTES**
January 16, 2025 – Regular Meeting
February 1, 2025 – Special Meeting
2. **FINANCIAL STATEMENT**
December 2024
3. **ACCOUNTS PAYABLE**
January 2025
4. **ACCOUNTS RECEIVABLE**
February 2025
5. **PART-TIME SALARY SCHEDULE FOR 2025**
Mandatory minimum wage adjustment, effective 1/1/2025
6. **APPROPRIATION ADJUSTMENT REQUEST (AAR)**
Debt Service Fund 337M – AAR; Transfer of funds to cover the interest payment of \$268,000.
Source of Financing: Contingency GL Account #79790100
Use of Financing: Interest Expense GL Account #30321000
7. **CAPITAL EQUIPMENT PURCHASE ORDER AUTHORIZATION**
Toro Reelmaster 5610-D 4WD detailed in Quote Q4005, new mower to support maintenance of the new turf at La Sierra Community Center.
CMAS contract
Funding source: 2022 Bond CIP Program Fund 337L
Amount: \$108,490

REPORTS:

- 1.* **ADVISORY BOARD MEMBER REPORTS (Advisory Board Members)**
Report on activities of interest to the District.
Proposed: Receive Presentation

- 2.* **STAFF REPORT (Yankee, Lemcke, Lofthus, Penney, and Perry)**
Report on current District operations, projects, and events.
Proposed: Receive Presentation

PRESENTATION ITEM:

- 1.* **BOND FUND DISCUSSION (Yankee)**
Discussion on the 2022 GO Bond activities.
Proposed: Receive and file.

- 2.* **MID-YEAR BUDGET STATUS (Penney)**
Update on 2024-2025 CRPD Overall Budgets.
Proposed: Receive and file.

UPCOMING PROGRAM AND EVENTS: *Please visit:* www.carmichaelpark.com

TIME AND PLACE OF NEXT MEETING:

- 1.* **Regular Meeting –**
Proposed: The next regular meeting of the Advisory Board of Directors is scheduled for Thursday, March 20, 2025, at 6:00 pm, in Community Clubhouse #2 at Carmichael Park and Via Zoom.

- 2.* **Regular Upcoming Meeting on June 19, 2025–**
The regular meeting falls on a District Holiday. Staff recommends a May 2025 review to either cancel the Regular Meeting, or holding a Special Board Meeting on an alternate day at which only Action items will be presented.

ADJOURNMENT

Posted on February 14, 2025 by:

Matt Lemcke, Human Resources Section Manager for:
Clerk of the Advisory Board of Directors

*Denotes that there is no written report (applies to Reports, Action, and Presentation Items)

The Carmichael Recreation & Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in the meeting of the Advisory Board of Directors. Please contact our District Office (916) 485-5322 at least 72 hours before the meeting if you require such modification or accommodation.