CARMICHAEL RECREATION AND PARK DISTRICT MINUTES:
ADVISORY BOARD OF DIRECTORS
July 16, 2026 REGULAR MEETING

Directors: Ives, Leavitt, Mattos, and Wall

CALL TO ORDER: The regular meeting of the Carmichael Recreation and Park District Advisory Board of Directors was called to order at 6:00 p.m. by Chair Ives.

PLEDGE OF ALLEGIANCE: Pledge led by Chair Ives.

ROLL CALL:

Directors Present: Ives, Mattos, Wall
Director Excused: Leavitt
Staff Present: Yankee, Lemcke, Lofthus, and Perry

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION NOT ON THE AGENDA

Local citizen Bob Kerr spoke about attending the X-Games in Sacramento and how he would like to see them in Carmichael. He also suggested that residents can go to Granite Skate Park to watch Skate MD.

SPECIAL PRESENTATIONS:

1. POOL FEASIBILITY STUDY (Yankee, George Deines, Lance Timmons)

An in-person presentation was made by Lance Timmons of Counsilman-Hunsaker of the process and results of the previously approved Pool Feasibility Study. Mr. Timmons mentioned that a larger more detailed document would be forthcoming but that this presentation was intended to give a general overview of the project and the final results. The take-away from the study was that while residents desired to see a pool in Carmichael, they did not want to pay for one.
Director Leavitt – Asked form clarification on the recovery rates, Mr. Timmons mentioned that they would need substantial District subsidies.
Chair Ives – Asked if any revenue would be made on the splash park, the answer being on cabana rentals and possible full park rentals.
Mr. Ken Hall – Local resident, Ken Hall expressed his appreciation for the persons who put time into the study. He reiterated his desire to see a pool and gave handouts to those in attendance with local pools in the area.
Mr. Bob Kerr – Local resident Bob Kerr asked if there was any timing on opening the pool before a skate park as he wants the skate area first. He was reminded that there is no funding for either at this time.

2. LA SIERRA COMMUNITY CENTER PHASE 2 PRESENTATION (Yankee, Peter Larimer)

An in-person presentation was made by Peter Larimer, Project Manager with MTWGroup, regarding updated concepts for Phase Two of the La Sierra Community Center Improvement Project funded through the 2022 GO Bond – Series 2025. He presented three options of varying costs noting that each had a 30-40% contingency to account for rising wages and materials costs. He noted that only option 3 would provide for more than a ten-year period. He noted that the original budget for the project was $3.4 million and that the top new offering was estimated at $1.8 million.
Director Leavitt – Appreciated the reapproach to the project and wanted to see ongoing maintenance built into the project as well.
Director Mattos **–** Was curious if there was a chance of 2026 project completion. Mr. Larimer stated that it was doubtful as most contractors are already engaged.

Chair Ives – Asked for clarification on the timeline once the project starts to which Mr. Larimer said it should only be about three weeks.
Director Wall – Expressed that she felt that the project did not provide safe pedestrian access at the south parking lot and was concerned that the stormwater mitigation features were removed since the last presentation. She asked Mr. Larimer if the project would increase the imperviousness of the parking lot, which he affirmed it would. Mr. Larimer represented that continuing to discharge untreated stormwater into the Koobs Nature Area was acceptable because it would infiltrate there. She also inquired as to if his contract indemnifies the District if regulators later impose fines or pursue legal action based on noncompliance with state or Federal law; Mr. Larimer did not give an answer either way but did mention there is an Errors and Omissions Clause in the contract. Director Wall did express positive feedback for the increase in accessibility for disabled patrons of LSCC.
Chair Ives – After the motion was made he expressed that he preferred Option 2 and sought clarification if there had been any pedestrian/vehicle collisions reported in the past. He was told there were none.

Motion 1

M: Leavitt S: Mattos – The Advisory Board made a motion to accept Option Three as presented in the MTW Group presentation on July 16, 2026. Director Wall noted that she felt the project was unsafe and voted No.

Vote:

Ayes: Directors: Ives, Leavitt, Mattos

Noes: Directors: Wall

Abstain: Directors: None

Absent: Directors: None

Recused: Directors: None

Vote: 3/1/0/0/0

ACTION ITEMS:

1. ELECTION OF OFFICERS AND COMMITTEE ASSIGNMENTS (Yankee, Ives)

Recommendation for the Advisory Board Members to nominate and elect officers – Chair, Vice Chair, and Secretary; as well as discuss new committee assignments for Fiscal Year 2026-2027, including Ad Hoc Committees.

Motion 2

M: Mattos S: Wall – The Advisory Board made a motion to elect and appoint for Fiscal Year 2026-2027 the Directors as follows:
Chair – Mattos
Vice-Chair – Ives
Secretary – Wall
Facility Committee – Chair: Leavitt, Member: Mattos
Personnel Committee – Chair: Wall, Member: Leavitt
Budget Committee – Chair: Mattos, Member: Ives
Policy & Program Committee – Chair: Wall, Member: Ives
Skate Park Ad-Hoc Committee – Chair: Ives, Member: Leavitt
Pool Feasibility Ad-Hoc Committee – Chair: Ives, Member: Mattos
Wall of Honor Ad-Hoc Committee – Chair: Ives, Member: Leavitt

Vote:

Ayes: Directors: Ives, Leavitt, Mattos, Wall

Noes: Directors: None

Abstain: Directors: None

Absent: Directors: None
Recused: Directors: None
Vote: 4/0/0/0/0

2. EMERGENCY ADJUSTMENT TO CARDINAL OAKS BUDGET (Yankee, Perry)

District Administrator Yankee presented a request to increase the Cardinal Oaks Improvement Project budget to $1,527,300 due to unforeseen removal of excavated dirt in the new parking lot area. She discussed the history of the project, the concern with the costs, and the next steps required to proceed. Director Mattos asked what the timeframe would be if they approve the costs and if it impacted the usage of the ARPA funds. Ms. Yankee replied that the soil would be off-hauled after Board of Supervisor approval in August and would not affect the ability to use the ARPA funds. Director Leavitt expressed concerns about how this error occurred and stated that he was not pleased with the increase and wanted to ensure the District would pursue action to recoup funds.

<u>**Motion 3**</u>
M: Wall S: Mattos – The Advisory Board made a motion to approve an amount not to exceed $327,800 to Xeela Engineering, increasing the overall budget for the Cardinal Oaks Park Improvement Project to $1,527,300, and delegate the authority to the District Administrator, or designee, to submit Change Order Number 6 and the appropriate resolution to the County Board of Supervisors for final approval; along with executing payments for costs associated with Change Order Number 6.
Vote:
Ayes: Directors: Ives, Mattos, Wall
Noes: Directors: None
Abstain: Directors: Leavitt
Absent: Directors: None
Recused: Directors: None
Vote: 3/0/1/0/0

3. CONFLICT OF INTEREST POLICY UPDATE (Yankee, Lemcke)

District Administrator Yankee presented the updated Conflict of Interest Policy which included updates to the positions required to abide by the Policy and changes in language due to the updated Schedules to the current Form 700.

<u>**Motion 4**</u>
M: Leavitt S: Wall – The Advisory Board made a motion to approve the updated Conflict of Interest Code and directed that it be submitted to the County Board of Supervisors for final approval and adoption.
Vote:
Ayes: Directors: Ives, Leavitt, Mattos, Wall
Noes: Directors: None
Abstain: Directors: None
Absent: Directors: None
Recused: Directors: None
Vote: 4/0/0/0/0

CONSENT MATTERS:

1. **MINUTES**
   - **a.** May 21, 2026 – Regular Meeting
2. **FINANCIAL STATEMENT**
   - **a.** April 2026
   - **b.** May 2026
3. **ACCOUNTS PAYABLE**
   - **a.** May 2026
   - **b.** June 2026
4. **ACCOUNTS RECEIVABLE**
   - **a.** June 2026
   - **b.** July 2026
5. **CAPITAL VALLEY FUTBOL CLUB FUA**
   - **a.** 2026 soccer season
6. **REQUEST FOR RELIEF OF ACCOUNTABILITY**
   - **a.** Authorization to sell one District Van
7. **BOND OVERSIGHT COMMITTEE ELECTIONS**
   - **a.** FY 26-27 Chair and Vice-Chair Results

Motion

M: Wall S: Leavitt – The Advisory Board made a motion to approve the Consent items as presented.

Vote:

Ayes: Directors: Ives, Leavitt, Mattos, Wall

Noes: Directors: None

Abstain: Directors: None

Absent: Directors: None

Recused: Directors: None

Vote: 4/0/0/0/0

REPORTS:

1. ***ADVISORY BOARD MEMBER REPORTS (Advisory Board Members)**

   Director Wall – Gave thanks to the Carmichael Park Foundation for their contributions to support the usage of goats in multiple parks for weed and grass abatement.

2. ***2025-2026 WORK PLAN – Fourth Quarter Update (Yankee, Lemcke, Lofthus, Perry)**

   In lieu of the monthly updates, the leadership team presented an update on each of their areas as set forth in the 2025-2026 work plan.

   Park Services Manager Perry also shared Measure G updates:
   - Carmichael Park Phase 1 – due to close out in two weeks
   - LSCC Field – maintenance wraps on 7/23/26, working on 1-year plan
   - O'Donnell Heritage – mostly complete, finalizing bollards by the end of July
   - Jan Park – on hold until the picnic tables, misting stick, and swing arrive
   - Cardinal Oaks – slightly ahead of schedule despite challenges with soil off-haul

   Look Ahead- Board Directors participation with Carmichael Parks Foundation Meetings (2nd Tuesday of the month at 12:30pm)

   August 11 Director Mattos
   September 8 Director Ives

*Denotes that there is no written report (applies to Reports, Action, and Presentation Items)

PRESENTATION ITEM:

1. *BOND FUND DISCUSSION (Yankee)
Discussion on the 2022 GO Bond activities.

1. Meetings

- Bond Oversite Committee meeting was held on June 16.
- June 18 meeting with Cumming Group to Discuss a review of the program budget for the bond series projects and Cumming Group fees.
- Cumming Group is scheduled to come and present to the AB on August 20.

2. Bond Series 2023 Projects
Covered by JP in his report.

3. Bond Series 2025
Covered by JP in his report.

UPCOMING PROGRAM AND EVENTS: *Please visit: www.carmichaelpark.com*

TIME AND PLACE OF NEXT MEETING:

1. *Regular Meeting –
The next regular meeting of the Advisory Board of Directors is scheduled for Thursday, August 20, 2026, at 6:00 pm, in Community Clubhouse #2 at Carmichael Park and Via Zoom.

2. *Finance Committee Meeting –
The Finance Committee of the Advisory Board to meet in-person on Wednesday, July 29, 2026 at 8:00 am to review the proposed final budget for FY 2026 – 2027.

3. *Special Meeting –
The Finalized Budget meeting to be held in-person on Friday, July 31, 2026 at 8:00 am, in Community Clubhouse #2 at Carmichael Park.

ADJOURNMENT – The meeting was adjourned by Chair Ives at 7:47pm.

Respectfully submitted by:

Matt Lemcke, Administrative Services Manager for: Clerk of the Advisory Board of Directors

APPROVED BY:	ATTESTED BY:
LISA MATTOS CHAIR OF THE BOARD	Matt Lemcke, Administrative Services Manager for Clerk of the Advisory Board of Directors

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